



Butterdome
Craft Sale

Shipping Information 2024

Butterdome Craft Sale

****Please inform the Show Director if you plan on shipping****

Francine Leduc- fleduc@signatures.ca

To facilitate the shipment of your goods to and from the show, we have partnered with **J&R Hall Transport Inc.** as our official Transport Service.

To request a quote for shipment, please complete the online [Shipping Questionnaire](#); a member of our team will contact you when your quote is ready.

To receive accurate quotes, you will need your shipment details ready. This includes:

- Shipment dimensions & weight
- Number of pieces (i.e. number of pallets and/or crates)
- Pick-up location and details (i.e. require tail gate lift, residential address, loading dock, etc.)
- Delivery location (provided below)
- Billing information
- Pick-up and delivery dates

Delivery Location & Details

Inbound freight delivery date: Tuesday, December 3rd, 2024 before 10 a.m.
Material handling: Global Convention Services
Outbound freight pick-up date: Sunday, December 8th, 2024 by 11 p.m.
Shipments should be addressed as follows:

[Your Name], [Your Company Name]
Butterdome Craft Sale, Booth #____
Butterdome, University of Alberta
11440 87 Avenue NW
Edmonton, AB T6G 1C9

Important

Please note that shipments must arrive on Tuesday, December 3rd only. The facility **will not** accept early shipments and will not be responsible for any losses incurred should freight be delivered early. Shipments will be delivered directly to your booth by Global Convention Services early on your assigned set-up day.

All outbound shipments from the show must be picked up Sunday, December 8th by 11 p.m. as the facility will not store freight overnight. Freight awaiting pickup must be securely packed with shipping labels attached and will be picked up from your booth area. Any remaining freight not picked by 11 p.m. on Sunday will be shipped through one of our partners at the exhibitor's expense.

Complimentary material handling is provided for freight shipped through **J&R Hall Transport Inc.** Freight handled by other transportation brokers and carriers will be subject to additional material handling fees.