

Shipping Information 2024

Originals Spring Craft Sale Presented by Signatures

****Please inform show management if you plan on shipping to the show****

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The official show transporter is **Recall Trade Show Logistics**: Rob McCall | rmccall@rogers.com | 416.509.6103

You will need to request a quote prior to shipping; please have the following information ready:

- Shipment dimensions & weight
- Number of pieces (i.e. number of pallets and/or crates)
- Pick-up location and details (i.e. require tail gate lift, residential address, loading dock, etc.)
- Delivery location (provided below)
- Billing information
- Pick-up and delivery dates

Delivery Location & Details

Inbound freight delivery date: Wednesday, April 3rd by 8 a.m.

Material handling: Stronco

Outbound freight pick-up date: Sunday, April 7th by 9 p.m.

Shipments should be addressed as follows:

[Your Name], [Your company Name]
Signatures Originals Spring Craft Sale
EY Centre, Hall 3
4899 Uplands Dr.
Ottawa, ON K1V 2N6

Important

Please note that shipments must arrive on Wednesday, April 3rd only. The facility **will not** accept early shipments and will not be responsible for any losses incurred should freight be delivered early.

All outbound shipments from the show must be picked up Sunday, April 7th before 9 p.m. Freight awaiting pickup must be securely packed with shipping labels attached and will be picked up from your booth area Sunday night. Any remaining freight not picked by 9 p.m. will be shipped through Recall Trade Show Logistics at the exhibitor's expense. The facility will **not** store freight overnight.

Complimentary material handling is provided for freight shipped through Recall. Freight handled by other transportation brokers or carriers will be subject to additional material handling fees.

Deliveries at the Show

Our staff will sign for any prepaid deliveries received during show hours. and deliver them to your booth. The building will be locked and will not be accessible during non-show hours. Please ensure your courier company has these instructions and to include **Originals Spring Craft Sale** in your addressing labels.